

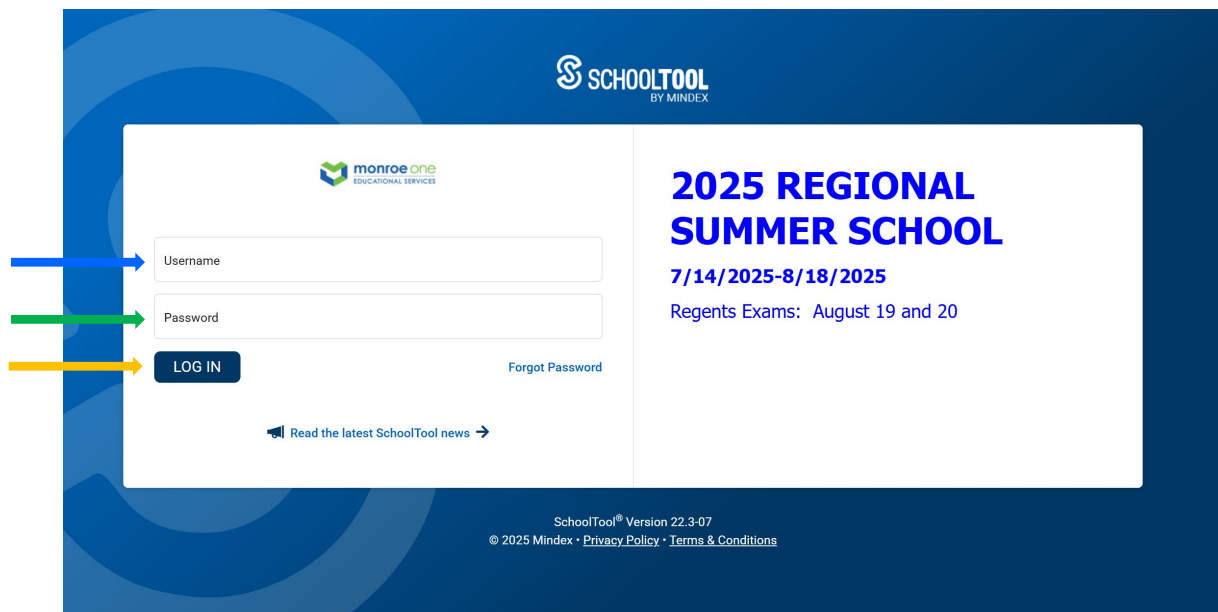
Parents: When you click the link to access SchoolTool you will see the screen below

You will need to login to the SchoolTool system

1. **User Name:** Your username is the email address the directions to access SchoolTool was sent to
2. **Password:** You will need to use the password that was emailed to you from SchoolTool – if you cannot find an email from SchoolTool look in your JUNK folder

You can change your password later – directions to follow

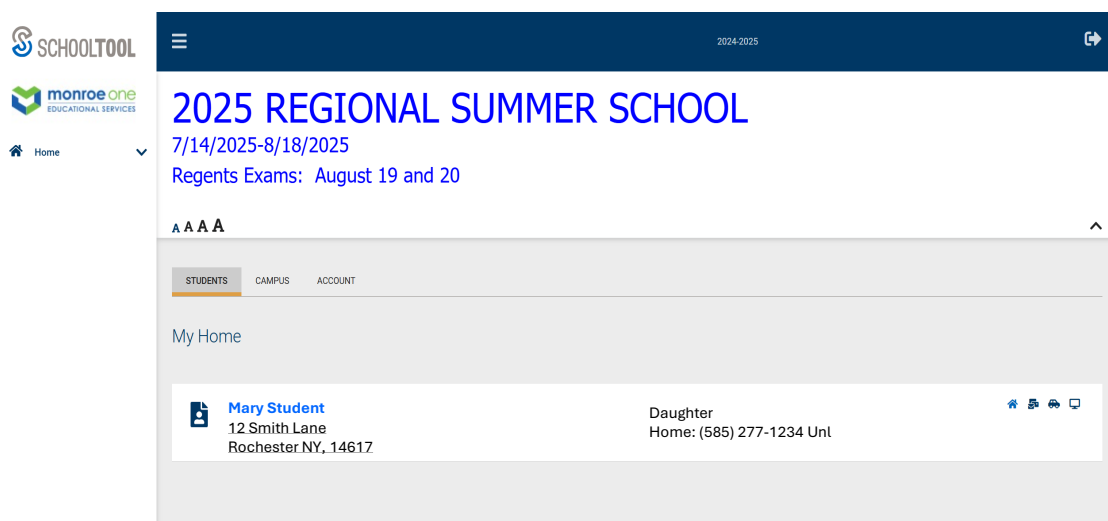
3. Then click **Log In**

The image shows the SchoolTool login interface. At the top, the 'SCHOOLTOOL BY MINDEX' logo is displayed. Below it, the 'monroe one EDUCATIONAL SERVICES' logo is on the left. The main content area is split: the left side contains a login form with 'Username' and 'Password' input fields, a 'LOG IN' button, and a 'Forgot Password' link. Three colored arrows (blue, green, and yellow) point to the Username, Password, and LOG IN button respectively. The right side of the form area displays '2025 REGIONAL SUMMER SCHOOL' in large blue text, followed by the dates '7/14/2025-8/18/2025' and 'Regents Exams: August 19 and 20'. At the bottom of the form area, there is a link to 'Read the latest SchoolTool news'. The footer of the page includes 'SchoolTool® Version 22.3-07' and copyright information for 2025 Minindex, with links to 'Privacy Policy' and 'Terms & Conditions'.

Parents: When you login to SchoolTool you will see the screen below

From this screen you can access information about your child in SchoolTool

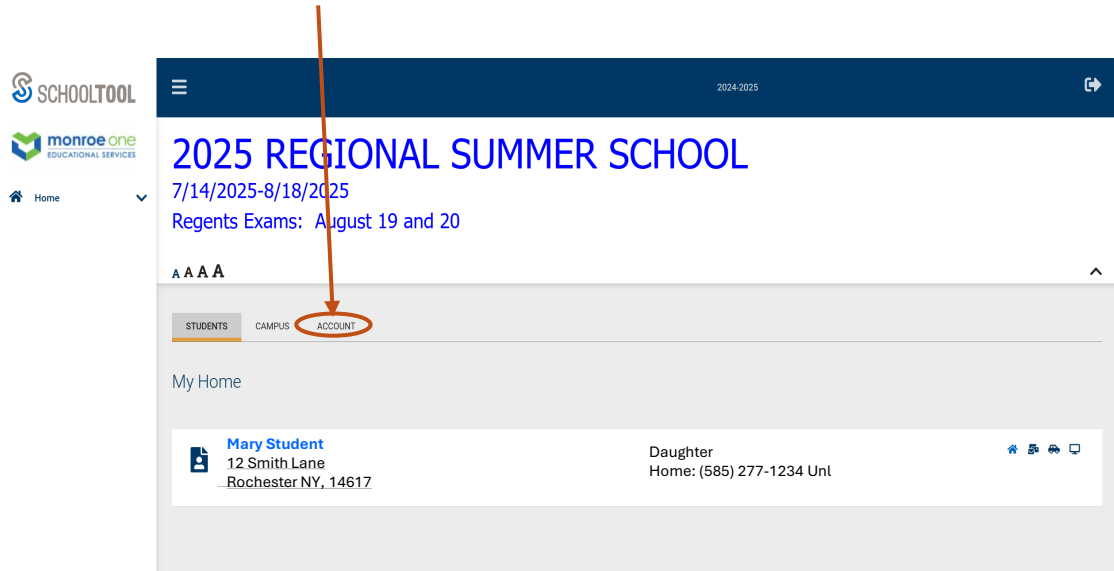
1. **Your Account**
2. **Your Child's schedule and grades**

The image shows the SchoolTool dashboard after login. The top navigation bar includes the 'SCHOOLTOOL' logo, a hamburger menu icon, the year '2024-2025', and a user profile icon. Below the navigation bar, the 'monroe one EDUCATIONAL SERVICES' logo is on the left, and the main content area displays '2025 REGIONAL SUMMER SCHOOL' in large blue text, followed by the dates '7/14/2025-8/18/2025' and 'Regents Exams: August 19 and 20'. Below this, there are three tabs: 'STUDENTS' (selected), 'CAMPUS', and 'ACCOUNT'. The 'My Home' section is visible, showing a student profile for 'Mary Student' with address '12 Smith Lane, Rochester NY, 14617'. To the right of the profile, it says 'Daughter' and 'Home: (585) 277-1234 Unt'. At the bottom right of the profile card, there are icons for a home, a person, a calendar, and a document.

Changing your password

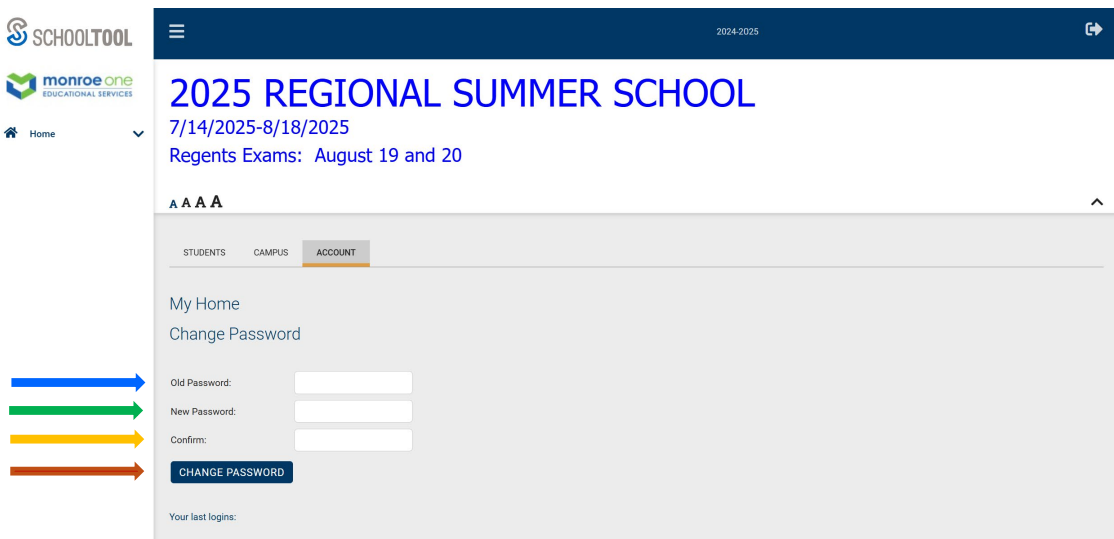
After you have used the password sent to you by SchoolTool you may want to change your password

To do so: Click on the ACCOUNT Tab



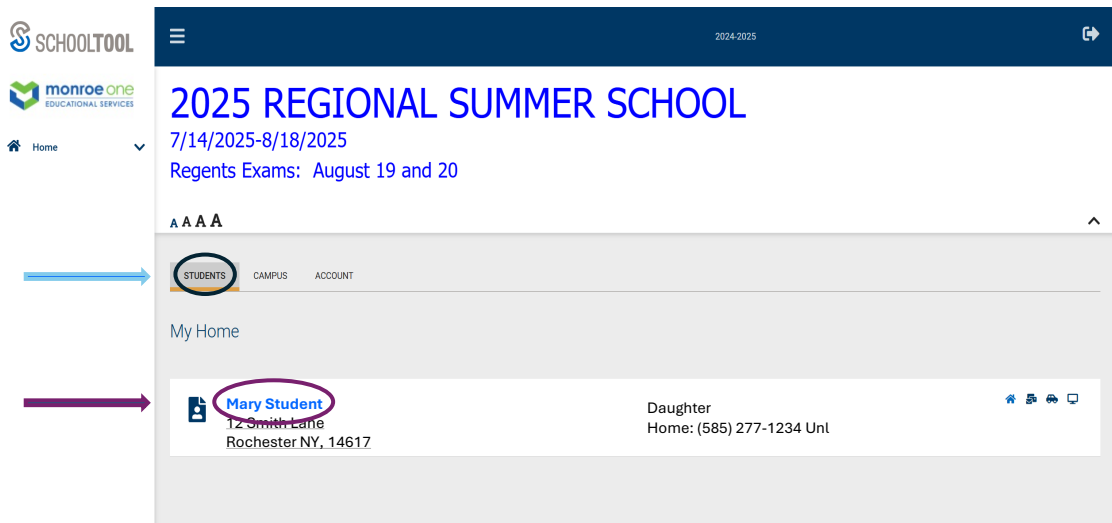
The following screen will open

1. Enter the password sent to you by SchoolTool in the **Old Password** box
2. Enter your new password in the **New Password** box
3. Enter the new password again in the **Confirm** box
4. Then click the **CHANGE PASSWORD** button



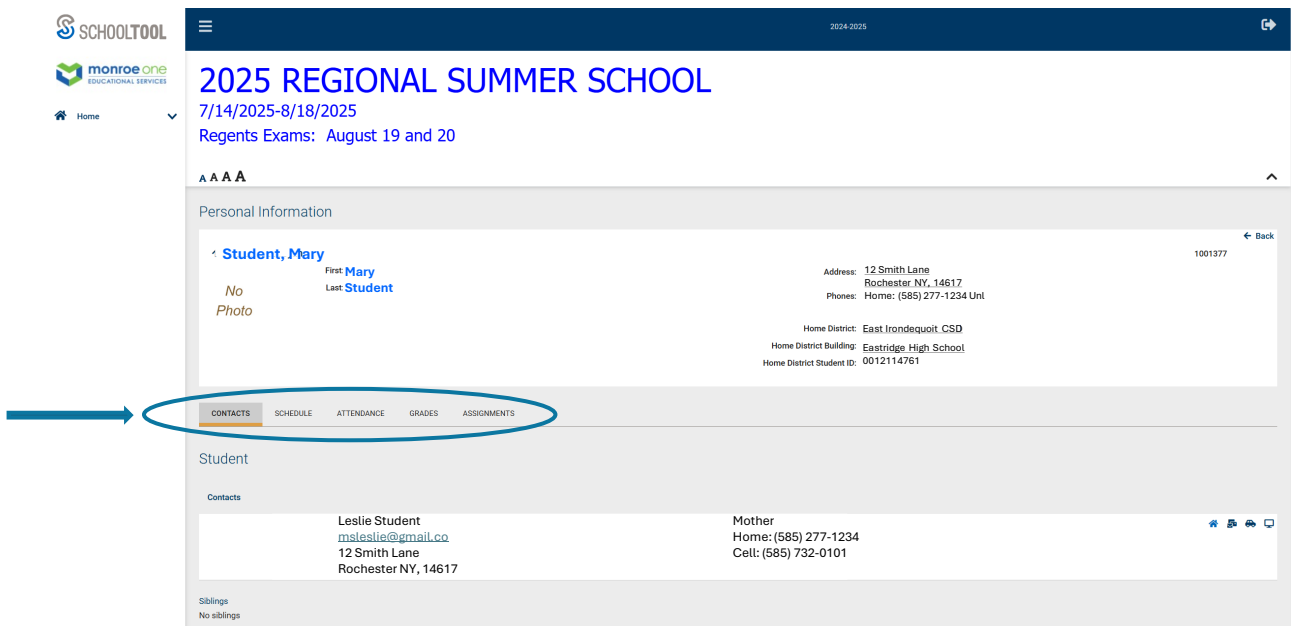
Access information about your child

1. Be sure you are in the **STUDENTS** tab
2. Then click on your **child's name** – this will bring you to a new screen



From here you can access many things

1. Your **account** information – address, phone number, etc.
2. Your child's **Schedule**
3. Your child's **Attendance**
4. Your child's **Grades**



To access your child's schedule

1. Click on the **Schedule** tab

The screenshot shows the SchoolTool interface for the 2025 Regional Summer School. The page title is "2025 REGIONAL SUMMER SCHOOL" with dates "7/14/2025-8/18/2025" and "Regents Exams: August 19 and 20". The navigation bar includes "CONTACTS", "SCHEDULE", "ATTENDANCE", "GRADES", and "ASSIGNMENTS". The "SCHEDULE" tab is highlighted with a pink circle and a pink arrow pointing to it. The page displays personal information for a student named Mary Student, including her address, phone numbers, and home district. Below this, there is a section for "Student" contacts, listing Leslie Student and her mother, along with their contact information. The "Siblings" section indicates no siblings.

To access your child's schedule

1. You can see their schedule below

The screenshot shows the SchoolTool interface for the 2025 Regional Summer School. The page title is "2025 REGIONAL SUMMER SCHOOL" with dates "7/14/2025-8/18/2025" and "Regents Exams: August 19 and 20". The navigation bar includes "CONTACTS", "SCHEDULE", "ATTENDANCE", "GRADES", and "ASSIGNMENTS". The "SCHEDULE" tab is highlighted. The page displays a detailed schedule table for the summer school.

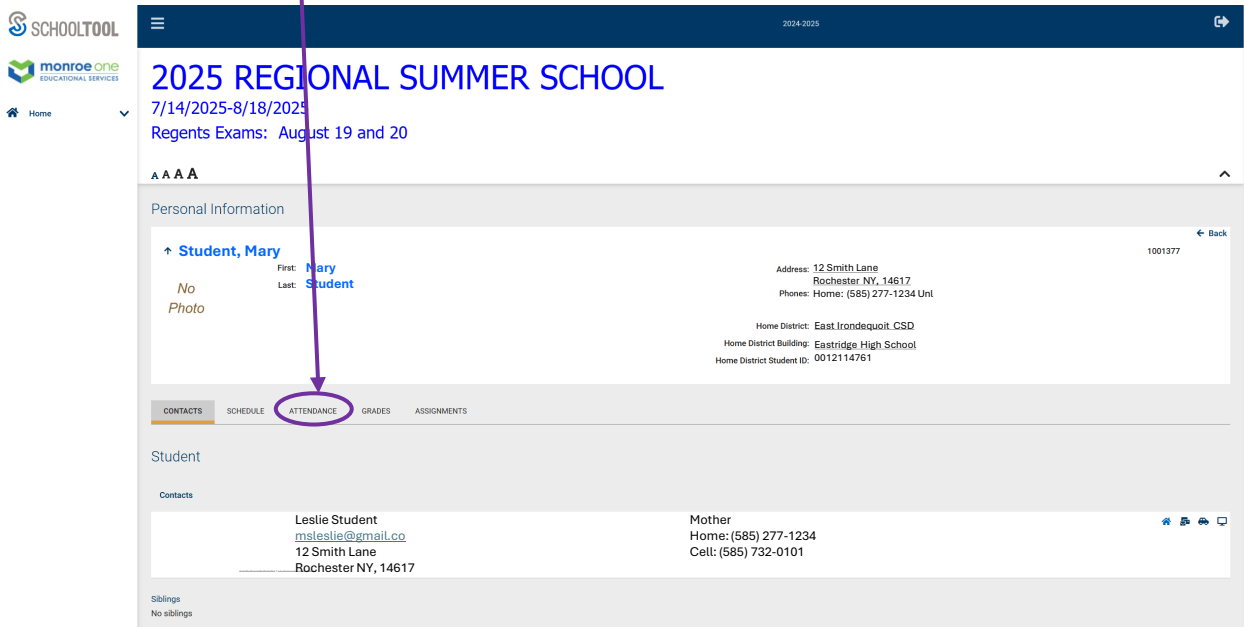
Period	Section	Course	Days	Room	Teacher
2	2	Earth and Space Science - Review	M,T,W,R,F	RM227	Clement

Regent Exams August 19, 20 - Fairport High School : Fairport High School

Period	Section	Course	Days	Room	Teacher
RGTAM	1	Earth and Space Science - Regents Exam	T	Cafeteria	

To access your child's attendance

1. Click on the **ATTENDANCE** tab



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2025 REGIONAL SUMMER SCHOOL

7/14/2025-8/18/2025

Regents Exams: August 19 and 20

Personal Information

Student, Mary

First: Mary Last: Student

No Photo

Address: 12 Smith Lane
Rochester, NY, 14617
Phones: Home: (585) 277-1234 Unit: 1001377

Home District: East Irondequoit CSD
Home District Building: Eastridge High School
Home District Student ID: 0012114761

CONTACTS SCHEDULE **ATTENDANCE** GRADES ASSIGNMENTS

Student

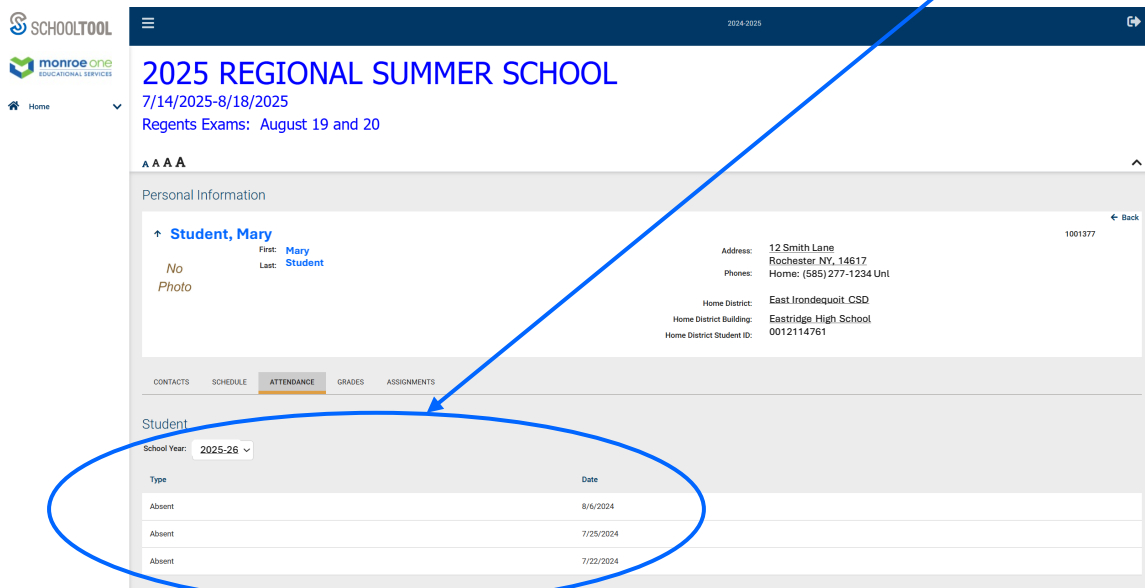
Contacts

Leslie Student
msleslie@gmail.co
12 Smith Lane
Rochester NY, 14617

Mother
Home: (585) 277-1234
Cell: (585) 732-0101

Siblings
No siblings

On this screen you can see the days that your child has been **absent**



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2025 REGIONAL SUMMER SCHOOL

7/14/2025-8/18/2025

Regents Exams: August 19 and 20

Personal Information

Student, Mary

First: Mary Last: Student

No Photo

Address: 12 Smith Lane
Rochester, NY, 14617
Phones: Home: (585) 277-1234 Unit: 1001377

Home District: East Irondequoit CSD
Home District Building: Eastridge High School
Home District Student ID: 0012114761

CONTACTS SCHEDULE **ATTENDANCE** GRADES ASSIGNMENTS

Student

School Year: 2025-26

Type	Date
Absent	8/6/2024
Absent	7/25/2024
Absent	7/22/2024

To access your child's grades

1. Click on the **Grades** tab

The screenshot shows the SchoolTool interface for the 2025 Regional Summer School. The 'Grades' tab is selected and circled in red. The interface displays personal information for a student named Mary, including her address, phone numbers, and home district. The 'Grades' tab is highlighted with a red circle, and a red arrow points to it from the instruction above.

SCHOOLTOOL 2024-2025

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Home

2025 REGIONAL SUMMER SCHOOL

7/14/2025-8/18/2025
Regents Exams: August 19 and 20

Personal Information

Student, Mary

First: Mary
Last: Student

Address: 12 Smith Lane
Rochester NY, 14617
Phones: Home: (585) 277-1234 Unl

Home District: East Irondequoit CSD
Home District Building: Eastridge High School
Home District Student ID: 0012114761

CONTACTS SCHEDULE ATTENDING **GRADES** ASSIGNMENTS

Student

Contacts

Leslie Student
msleslie@gmail.co
12 Smith Lane
Rochester NY, 14617

Mother
Home: (585) 277-1234
Cell: (585) 732-0101

Siblings
No siblings

The screenshot shows the SchoolTool interface for the 2025 Regional Summer School. The 'My Home' page is displayed, showing a list of students. The 'STUDENTS' tab is selected. The interface displays personal information for two students, Adriana Chartier and Mia Chartier, including their addresses and phone numbers. The 'My Home' page is highlighted with a red circle, and a red arrow points to it from the instruction above.

SCHOOLTOOL 2025-2026

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Home

My Home

2025 REGIONAL SUMMER SCHOOL

Classes: 7/14/2025-8/18/2025 Regents Exams: August 19 and 20

Counselors: use late registration form if student is not found using Census > Search

STUDENTS CAMPUS ACCOUNT

My Home

Adriana Chartier
3432 Scenic Way
Macedon NY 14502

Daughter
Home: (585) 409-9015 Unl

Mia Chartier
3432 Scenic Way
Macedon NY 14502

Daughter
Home: (585) 409-9015 Unl

Show Courses